



Acceptance Process Checklist:

1. **Pay the deposit** (*NEW international students only*)
 2. **Notify and send us proof of your visa approval by replying to the Official Acceptance email.** (*NEW international students only*)
 3. **Sign your child's Tuition Agreement**
 - Pay your child's tuition according to the signed Tuition Agreement
 4. **Complete your child's Enrollment Consent & Required Documents Form:**
 - a. Dorm students, you will need to prepare the following:
 - A valid health insurance card OR buy the Northern Medical Center (NMC) Health Package
 - Immunization Records
 - Northern Medical Center (NMC) Consent Form
 - Read and complete the Northern Move-In Procedure
 - b. Non-Dorm students, you will need to prepare the following:
 - Physical Examination Form (completed within 1 year of starting date)
 - Immunization Records
 - Northern Medical Center (NMC) Consent Form
 5. **Once Steps 3 and 4 are complete, we will then send you your child's Enrollment email. Complete the following:**
 - a. Send us your child's photo ID. Photo ID requirements can be found in the enrollment email (*NEW students only*)
 - b. Look through and familiarize yourself with the following links:
 - Back to School Notice
 - Student Orientation
 - Parent Orientation
 - Office Directory
 - c. Dorm Students:
 - Have you read the Northern Move-In Procedure?
 - d. School Uniform:
 - Did you buy your child's school uniform?
- For any questions regarding school uniforms, please email frontdesk@northernacademy.org.
- e. Facts Accounts
 - Have you, the parents, log-in to your parent portal account?
 - Did you, the parents, enter an emergency contact person/persons information?