



2024-25 Northern Academy International (F1) Tuition and Fee

Northern Academy (Northern) tuition, fees, and charges are subject to change by the Board of Trustees of Northern Academy, and changes become effective on the date enacted. The following information is not intended to be comprehensive and is subject to change.

Tuition & Fee Schedule

Tuition

The following tuition is required with enrollment agreement, unless a payment plan is selected.

Day Students		
Day Tuition	Instructions Monday through Friday, with <ul style="list-style-type: none"> • Co-curricular/after school enrichment activities after 3:00pm • Saturdays per school calendar • Day student pickup time is within 30 minutes of the last class of the day, between 3:00pm to 6:30pm • Onsite day lunch, one-time SAT exam, counseling, college planning and graduation related services 	\$24,900 / Year
Boarding Students		
Boarding Tuition	Includes 7-day per week room and board for the fall and spring semesters <i>(Room and board are closed for winter break except for extreme circumstances where incidental charges apply)</i>	\$38,700 / Year

Fees

The following fees are required with enrollment agreement.

All Students		
General Fee	Technology, library, general health, and school sponsored trips	\$650
International (F-1) Students		
International Fee	First time international students Returning International students	\$3,000 \$2,000

Incidental Costs

Incidental costs are completely optional and depend on availability, please refer to the [Incidental Cost Schedule](#) for services that a family may request.



International Tuition Deposit

Tuition and Fee	Due Dates	Boarding	Day
Enrollment Agreement	At least 45 days before commencement of classes	Signed	Signed
Deposit (non-refundable)			
<i>First-Time Applicant</i>	Upon confirmation of acceptance	\$300 <i>applies towards tuition</i>	\$300 <i>applies towards tuition</i>
<i>Returning Students</i>	With enrollment agreement <i>(no later than At 45 days before commencement of classes)</i>	\$3,870 (10%)	\$2,490 (10%)
Remaining Tuition			
<i>First-Time Applicant</i>	With enrollment agreement <i>(no later than At 45 days before commencement of classes)</i>	Full Payment <i>less deposit</i>	Full Payment <i>less deposit</i>
<i>Returning Students</i>	Before First Day of School for full payment or <i>see payment plan options</i>	\$34,830 <i>less any financial aid or payment plan allowance</i>	\$22,410 <i>less any financial aid or payment plan allowance</i>
Fees	At least 45 days before commencement of classes	General Fee \$650 International Fee \$3000 New; \$2000 Returning	

Enrollment & Financial Agreement

Families will receive an **email** titled “Official Acceptance for [starting semester] [starting school year]”. In that email, parents will find their child's Tuition Agreement link which needs to be filled out and signed.

Enrollment Discounts

Returning students who enroll timely will be awarded one of the following **discounts** (*Discount is not applicable to first time students at this time*)

Early Bird Award

\$600 discount if **full** payment is made and enrollment agreement is submitted on or before **05/15/2024**



International Payment Methods

Paying Tuition and Fees

Option 1: U.S. Bank Transfer (ACH Withdrawal)

- **Eligibility**
 - Families with a U.S. bank
 - To enquire about how to open a U.S. bank, please contact the admission's office:
Admission@NorthernAcademy.org
- **Procedure**
 - **IMPORTANT:** Checks are not accepted
 - Families are required to make an ACH authorization at the time of signing the enrollment agreement
 - The information needed is usually located on the lower corner of a check. You may also attach a void check image to the enrollment agreement as a reference to ensure the accuracy of information filled

Option 2: International Bank Transfer (Wire)

- **Eligibility**
 - Full tuition and fee payment is required under this payment method
 - Only to families without a U.S. Bank account
- **Procedure**
 - Families must indicate **Student Name/No.** on the wire transfer
 - Information for international bank wire transfer

Bank Name: Chase Bank
Address: 12 Lloyds Ln, Middletown NY, 10940
ABA Routing No.: 021000021

Swift Code: CHASUS33
Account No.: 937202765
Account Name: Northern Academy of the Arts



Paying Incidentals – Credit Cards ONLY

- **Incidental Services must be ordered on the school website:**
 - <https://northernacademy.org/incidental-service/>

Validation of Credit Card

- **IMPORTANT: No check or transfers** can be accepted for incidental charges.
- Families are required to arrange a **debit/credit card** (or equivalent) to the student for the convenience of covering incidental charges.
- The enrollment contract will ask families to declare that the arrangement is in place
- Some card options are listed below as a reference for families to consider
 - <https://www.giftcards.com/visa-gift-cards>
 - <https://www.paypal.com/us/home>
- **Families who need help:**
 - Families may make a \$500 wire transfer and authorize school to help purchase a debit card (or equivalent) only if two of the following applies:
 - Parents do not speak English and cannot designate a guardian-like representative who can speak English and communicate with the school
 - Parents do not have a U.S. bank account
 - Parents are unable to pay for incidental charges via online payments such as ACH, e-check or credit card
 - Parents are unable to communicate timely, within 2 days to school billing communications via an cell phone (U.S.), email or Signal text-app
 - The card will be passed on to a card holder as authorized by the parent
 - The card should only be used for school incidental costs and parents are responsible for tracking card transactions online via the issuer's login



Payment Plans

Eligibility

- Payment plans are **not** available to **first-time international** students.
- **Returning** international students who wish to pay tuition in **two** installments must provide a U.S. bank and authorize school for U.S. bank transfer (ACH withdrawal).
- A **non-refundable Tuition Deposit** is required for a payment plan to be effective.

Termination and Cost

Termination: A payment plan may be terminated upon any of the following:

- Recipients fail to remain current in their financial obligations to the school.
- Early withdrawals, Boarding or International Status change
- Upon termination, total amount due will be required in full **immediately** via a Bank Cashier's Check or Wire Transfer instead of ACH

Non-Payment

- If payments are not able to be made for any reason, access to school programs will be denied at the discretion of school administrators.
- In the event of denied charges the student will provide new payment information within three (3) days of notice from school.

Families can select Semester Plan with the following costs.

Plan Costs	Amount	Description
Semester Plan Processing Fee	\$30 / semester	2-time Installment
Bounced Fee	\$30	With bounced payment of any cause
Late Fee	\$30	After 5 days past payment due date
Non-Payment Interest	1% of past-due balance	After 45 days past payment due date

Semester Plan

2 Installments	Due Dates	Amount
Deposit	<i>After I-20 is issued, with enrollment agreement</i>	10% of Day or Boarding Tuition
1st Installment	07/15	50% of Remaining Tuition* and Full Fees
2nd Installment	12/15	50% of Remaining Tuition*

* Tuition less deposit and financial aid

For Payment Plan enquiries, please contact: Tuition@NorthernAcademy.org



International Refund Policy

General Policy

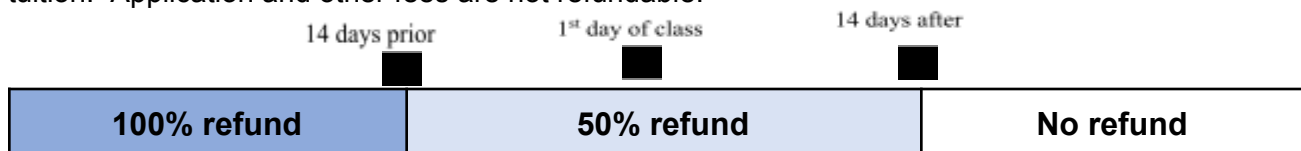
- All fees are non-refundable.
- **Boarding Premium** is due in full and non-refundable once semester starts. Withdrawal from the dormitory must be received in writing prior to semester start to be eligible for any refund for the following semester, if applicable
- Refunds granted only upon written request of withdrawal received prior to published deadline.
- Deposits of \$300 for first-time international students and 10% deposit for returning students are non refundable.
- Requests for refund will be processed after all required supplementary documentation has been submitted.
- Refunds will be processed under the name of the student’s parent unless an alternate request is submitted by the parent in writing.
- Approved refund requests are processed within four to six weeks.
- A \$300 processing fee will be levied on all withdrawals and refunds.
- Families will **not** be entitled to **refund** if the student receives disciplinary actions such as limitation of activities, suspension, or expulsion. Families and students are responsible for understanding all school rules agreed and signed upon enrollment. Families will be responsible for the full amount of tuition and fees owed for the current school year under disciplinary action.
- Original financial aid award will be re-assessed

Withdrawal Refund Schedule

Students are eligible for a full refund less the application and other fees provided that the request for withdrawal is received by the Academy a minimum of 14 calendar days prior to the commencement of classes, the date of which is stated in the Official Enrollment email for [starting semester] [starting year].

A partial refund of tuition fees will be issued if the written request for withdrawal is received by the Academy less than 14 calendar days prior to the commencement of classes and for the first 14 calendar days after the commencement of classes. The student is eligible for a refund of 50% of tuition fees during this time period.

If the request for withdrawal is made 15 or more calendar days after the commencement of classes, the student is not eligible for any refund of tuition. Refunds (partial or full) are applicable only to the tuition. Application and other fees are not refundable.



Contacts

For official withdrawal request, please contact Admissions Office at admissions@northernacademy.org

For refund processing status, please contact the Finance Office at tuition@northernacademy.org



Tuition and Fees Memorandum

Communication & Contact

Northern uses email as an official method of communication, and parents/guardians are responsible for reading the emails received from Northern. By providing us with your **email, online messaging, and phone** number, Northern or its agents are granted permission to use the information provided to contact you concerning your school account.

It is the family's responsibility to keep records (addresses, phone/cell phone numbers, email addresses, etc.) in the family portal account up to date with the latest communication methods.

Privacy

We value our parent/guardian's privacy and adhere to all government policies on sharing information concerning your student's Northern account. Compliance with the Family Educational Rights and Privacy Act (FERPA) requires us to obtain authorization from the parent or guardian before we are able to release information to related parties (e.g., divorced/separated parent or a grandparent) assisting with the financing of your child's education.

Delinquent and Outstanding Balances

Northern reserves the rights to submit prior year accounts to an outside Collection Agency for processing on June 30th of each year. When accounts are turned over to a collection agency, the parents/guardian credit report may be adversely affected. The parent/guardian is responsible for payment of collection agency fees, together with all costs and expenses, including reasonable attorney's fees, necessary for the collection of any delinquent account. Academic records, diplomas and re-enrollment will be withheld until all outstanding balances have been paid in full, and the Collection Agency has cleared the account with Northern.

Financial Aid

All recipients of financial aid are expected to remain in good academic standing, exhibit exemplary behavior, and remain current in their financial obligations to the school. Failure to comply with the above expectations, early withdrawals and status changes may result in termination of the award.

Financial aid is awarded to families with demonstrated financial need. Financial aid **cannot be applied to boarding premium, fees, or incidental costs**. Financial aid is applied to day tuition only, under the following:

- Tuition Assistance
- Family Assistance
- Academic Scholarship

To be considered, families must submit a signed Financial Aid Application with supporting documents according to current year **eligibility deadlines**. Financial Aid will **not be considered** after the deadline. Please note that Northern faculty and staff outside of the Financial Aid Office are not authorized to discuss payment arrangements or financial aid with parents or guardians.



School Uniforms, Attires, Chromebooks and Instruments

Families are responsible for the purchase of school uniforms, attires, devices and musical instruments.

Families should contact the Student Affairs Office via sao@northernacademy.org for enquiries.

Homestay

The host parent/family must serve as the student's temporary **guardian**. The student(s) parent(s) and the host parent(s) must sign a notarized *Temporary Guardianship Appointment / Power of Attorney* agreement, link below.

<http://northernacademy.org/wp-content/uploads/2024/02/Temporary-Guardianship-Appointment.pdf>

The cost charged by the hosting family for housing, meals, transportation and childcare varies depending on your agreement with your hosting family and is estimated to be from \$9,000 to \$12,000 per year.

Meal Plans

For Day or Homestay students, breakfast or dinner plans can be purchased and are effective one business day after the payment is made. Students without a meal plan may dine at the school for the cost of ad-hoc dining, as published in the *Incidental cost schedule*.

Meal plans can be purchased via this link: <https://northernacademy.org/meal-plan/>

Meal plans cannot be canceled unless the school must close for quarantine during the pandemic for more than **three** consecutive days. During a mandatory closure, students can receive a school credit of \$25 per week for the breakfast plan and/or \$35 per week for the dinner plan.

Mid-Semester Enrollment Due Dates and Tuition Credits

Families whose intended first day of class falls after the first day of Fall Semester are considered enrolling mid-semester.

Fees are **not** prorated for mid-semester entries. Tuition is **prorated** based on the **difference in the number of rounded quarter-months** between the student's actual first day of class and the first day of Fall semester.

For example:

If regular tuition is \$24,900 for regular Fall start day on September 1, then the tuition for a student starting class on October 08 will be prorated with a tuition credit of 1.25 months for September and first week of October.

Payments are **due immediately** if regular due dates have passed. Specifically, deposit and fees must be made immediately together with full payment or first payment within a payment plan.



Incidental Cost Schedule

Incidental Services must be ordered on the school website:

<https://northernacademy.org/incidental-service/>

The following are examples of incidental services not included in the cost of tuition.

ENL & INDIVIDUAL CLASSES		
ENL	English language education and support for students with English as a new language	\$5,000 / year (ENL 1&2) \$3,000/year (ENL 3)
Individual training	Arranged by and conducted within school hours <ul style="list-style-type: none"> • Individual tutoring classes of any subjects • 20-min Piano (commonly taken weekly) • 40-min Instrument (commonly taken weekly), <i>*lessons arranged privately with individual teachers should be paid directly to the teacher</i>	\$60 / class \$1,000 / year \$1,600 / year
External Exams	AP SAT Other exams	\$98 or more \$60 or more Varies
PROCESSING & FINANCE CHARGES		
Application Fee	To be submitted with a new student application	\$80
Withdrawal Fee	Levied on all withdrawals and change of status	\$300
Payment Plan Processing Fee	Semester Plan	\$30 / semester
Bounced Check Fee	With bounced payment of any cause	\$30
Late Fee	After 5 days past payment due date	\$30
Non-payment interest	After 45 days past payment due date	1% of balance
Cash Handling Fee	Handling of any cash payment of over \$200	3%
HOSPITALITY SERVICES		
Accommodation Service (Room & Board)	Dorm Check-In is the evening before the enrollment date and Move-Out is the evening after the winter break starts or the spring semester ends. <i>(Boarding students seeking extra stay or quarantine suites)</i>	\$60 / day
Breakfast Plan (6B)	Breakfast Mon-Sat during onsite school days <i>cafeteria hours apply</i>	\$1,200 / year (\$600 / Semester)



Dinner Plan (5D)	Dinner Mon-Fri during onsite school days <i>cafeteria hours apply</i>	\$1,700 / year (\$850 / Semester)
Ad-hoc dining	Based on availability	\$6 / Breakfast; \$12 / Lunch or Dinner

REPLACEMENTS

ID Card	Lost and damaged ID card	\$20 / each
Chromebook	Lost and damaged Chromebook	\$200 / each
Transcript	Each additional transcript after first request per grade year or diploma replacement	\$20 plus <u>express</u> mail charges, if any
Diploma	Lost and damaged Diploma	\$50 plus <u>express</u> mail charges, if any
Books	Lost and damaged library/textbook	Varies
Uniform/Dance Attires	Based on staff and inventory availability	Varies
Property Damages	Other Damages	Varies

VISITING A DOCTOR

Doctor/Hospital Visits	Visits and medical treatments given by professional health provider	Varies
NMC Health Package	Up to 3 doctors visits at Northern Medical Center (Independent health facility on campus)	\$297

SEASONAL & GIFTS

Yearbooks	Depends on availability	\$35 or more
T-Shirts/Hoodies	Depends on availability	\$15 or more

For clarification of any matter relating to incidental costs, contact the office or administrative unit from which the **service originated**:

- o Individual Class:
 - Music: Music@northernacademy.org
 - Academic tutoring and ENL: Academic@northernacademy.org
- o Room and Board: dorm@northernacademy.org
- o Other Student Affairs and gifts: SAO@northernacademy.org
- o Property Damage and Replacements
 - Library Library@northernacademy.org
 - IT NAA IT@northernacademy.org
 - Transcripts and records: Registrar@northernacademy.org