



Textbook Contract

To assist students who may be required to obtain textbooks for their studies at the school, Northern Academy of the Arts (NORTHERN) offers its students the option to rent textbooks under the following terms and conditions.

Maintenance of Book Condition. The student to whom a textbook is issued is responsible for proper care of that textbook. All rental textbooks are in and expected to remain in acceptable rental condition. This means:

- No writing, highlighting, or marking any part of the textbook in any way,
- No water damage,
- No broken spine or binding,
- Cover is not torn or taped,
- No missing, torn, or loose pages,
- No odor or any other damage to the textbook.

Rental Fees and Fines. For each issued textbook, the student shall pay a rental fee dependent on the book's retail purchase price and the book condition.

Students will pay for damage or loss of issued textbooks. If a textbook is lost, the student must pay for a replacement book. NORTHERN reserves the right to determine in its sole discretion if an issued book is in acceptable rental condition. If on return a book is determined to be damaged and therefore in unacceptable rental condition, the school may charge the student the buy out price (calculated as the full purchase price at the time of rental less any rental fees already paid by the student) and send the textbook back to the student to keep.

An invoice for rental fees and/or fines will be billed to the student's account on issuance of the textbook or assessment of a fine, and shall be due by the first of the following month. All fines must be paid in order to be eligible for all school programs and activities.

Rental Period. All issued textbooks must be returned by the earlier of the teacher specified return date or the date when the student leaves the school.

Ownership. All issued textbooks remain the full property of NORTHERN during the period of rental. Issuance of a textbook entitles the student to use the textbook for a limited amount of time and binds the student to these terms and conditions.

By signing below, I agree to follow the terms and conditions of this Textbook Contract.

Name of Student	X Student's Signature	Date (MM/DD/YYYY)
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Name of Parent/Guardian	X Parent's/Guardian's Signature	Date (MM/DD/YYYY)
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Reference: How to Keep Your Paperback Books in Good Condition: <https://goo.gl/8FCswo>