



2021-22 Northern Academy Tuition

Tuition	Description	Amount
Day Tuition	Online or onsite instruction Monday through Saturday, onsite day school lunch Monday through Friday. Arts and extracurricular programs, after-school activities, technology, health, utilities, facilities, and classroom materials.	\$24,000 / Year
Boarding Tuition	Residential services, all meals, weekend shopping and school trips, and teacher supervision during enrolled sessions (Winter Break excluded)	\$35,500 / Year

Enrollment & Financial Agreement

Step 1. Families will receive an email with [your child's name] [school year]'s "Enrollment & Financial Agreement" Cognitiform.

Step 2. Please choose to pay in full or a payment plan and sign the form.

Step 3. Submit the form with a full payment or a deposit following one of the payment methods listed below.

06/15/2021: Early Payment Award

Families may choose to pay the Net Tuition and fees as one payment. If this one payment is received before or on 06/15/2021:

- a \$500 credit will be issued to the student's spending account, and
- the \$150 enrollment fee will be waived

07/16/2021: Tuition and Fees, or Deposit Due

To expedite and process fees, families may pay the full tuition and fees as one payment, or a deposit and the first payment in their chosen Multiple Payment Plan before or on 07/16/2021:

Tuition and Fees	Due Dates	Boarding	Day
Non-Refundable Tuition Deposit (10% of Day or Boarding Tuition)	To be sent with enrollment contract	\$3,550	\$2,400
Net Tuition & Non-Refundable Fees (as listed in the Tuition & Fees Table)	07/16/2021	Net Tuition (Full Tuition - Financial Aid) + Applicable fees	
Spending Account (refundable)	07/16/2021	\$500	\$200

Payment Methods

Families must indicate the **student Name/Number** on the check or wire memo.

Pay by Check: Please make a check or money order payable to: **Northern Academy of the Arts**
Mail to, or bring* to: 1 Ashley Ave., Middletown, NY 10940. ATTN: TUITION

*When the check is processed as an E-Check, it will show ACH Collection from Northern Academy in the bank statement transaction.

Wire Transfer:



Bank Name: Chase Bank
Address: 12 Lloyds Ln, Middletown NY, 10940
ABA Routing No.: 021000021

Swift Code: CHASUS33
Account No.: 937202765
Account Name: Northern Academy of the Arts

*A \$30 non-refundable wire transfer fee will apply if you choose to pay through bank wire, therefore please **add** this amount to your wire total.

Pay via ACH: Families on a multi-payment plan are required to use the ACH payment method unless otherwise approved by the Finance office. You must provide the school with an ACH authorization detailing this at the time of multi-payment plan selection.

2021-22 Multiple Payment Plan Policy

Both the signed Enrollment Contract and the Non-Refundable Tuition Deposit must be received before enrolling in the Monthly Payment Plan.

Accounts 60 days in arrears will terminate the Multiple Payment Plan. A Finance Charge of 1% monthly will be assessed retroactively and the balance due will be required in full. This payment must be made by a Bank Cashier's Check or Wire Transfer.

Families may choose to enroll in either a Semi- or Monthly Payment Plan following the fee schedule below.

Payment Plan Fee	Amount	When Occur
Late Fee	\$30	With each payment received past due date
Monthly Interest	1% of due payment	After 5 days past payment due date
Payment Processing Fee	\$60	For Semi-Payment Plan B
Payment Processing Fee	\$300	For Multi-Payment Plan C
Payment Bounced	\$30	With payment bounced due to insufficient fund

Semi-Payment Plan Payment Due Dates

Semi-Payment	Due Dates	Boarding	Day
1st Tuition Payment	07/16/2021	1/2 of Net Tuition	1/2 of Net Tuition
Final Tuition Payment	12/1/2021	1/2 of Net Tuition	1/2 of Net Tuition
Total Tuition	12/1/2021	100% of Net Tuition	100% of Net Tuition

**Net Tuition = Annual Tuition - 10% tuition deposit - financial aid, (or prorated tuition for late entry)*

Monthly Payment Plan Payment Due Dates

- Monthly Payment Plan **must be enrolled before September 1, 2021**, and all payments must conclude by March 30, 2022.



- **Automatic ACH (E-check) payment is mandatory.** If the Due Date falls on a holiday or weekend, the ACH payment will be withdrawn on the next business day.
- No cash payment is accepted.

Monthly Payment	Due Date	Boarding	Day
1st Tuition Payment	07/16/2021	1/9 of Net Tuition	1/9 of Net Tuition
2nd Tuition Payment	08/15/2021	1/9 of Net Tuition	1/9 of Net Tuition
3rd Tuition Payment	09/15/2021	1/9 of Net Tuition	1/9 of Net Tuition
4th Tuition Payment	10/15/2021	1/9 of Net Tuition	1/9 of Net Tuition
5th Tuition Payment	11/15/2021	1/9 of Net Tuition	1/9 of Net Tuition
6th Tuition Payment	12/15/2021	1/9 of Net Tuition	1/9 of Net Tuition
7th Tuition Payment	01/15/2022	1/9 of Net Tuition	1/9 of Net Tuition
8th Tuition Payment	02/15/2022	1/9 of Net Tuition	1/9 of Net Tuition
Final Tuition Payment	03/15/2022	1/9 of Net Tuition	1/9 of Net Tuition
Total Tuition	03/15/2022	100% of Net Tuition	100% of Net Tuition

**Net Tuition = Annual Tuition -10% tuition deposit - financial aid, (or prorated tuition for late entry)*



2021-22 Tuition & Fees Schedule

This table is representative of all fees charged for the 2021-22 school year (September to June). The fall semester is from September to January, and the spring semester is from February to June. This table is reviewed by the Northern Budget Committee annually and is subject to addition, modification, and/or change.

Item	Description	Amount
TUITION		
Day Tuition	Online or onsite instruction Monday through Saturday, onsite school day lunch Monday through Friday. Arts and extracurricular programs*, after-school activities, technology, health, utilities, facilities, and classroom materials.	\$24,000 / Year
Boarding Tuition	Residential services, all meals, weekend shopping and school trips, and teacher supervision during enrolled sessions (Winter Break excluded)	\$35,500 / Year
PROGRAMS (NON-REFUNDABLE)		
ESL	ESL and language support program	\$5,000 / Year
Private Instrument Lessons (piano or pipa)	Minor music lessons. Weekly 20-min Piano lessons	\$1,000 / Year
	Major Instrument Program. Weekly 45-min lessons. Availability depends on school faculty staff schedules	\$1,600 / Year
Private Tutoring	Students may request for private lessons on academic and arts subjects.	\$60 / period
MANDATORY NON-REFUNDABLE FEES		
Application Fee	To be submitted with a new application or a track change application. It covers an audition, interview or tests required for placement.	\$80
Tuition Deposit	A one-time fee due at enrollment.	10% of annual tuition
Enrollment Fee	If enrollment contract is submitted after June 15th, 2021 for the 2021-2022 school year.	\$150
Expedite Fee	To be charged for applications submitted on or after August 15, 2021 for the 2021-2022 school year.	\$150
Homestay Fee	Required for homestay students for home visits & administrative services	\$750
International Fee	International student services	\$2,000
NON-REFUNDABLE MEAL PLANS		
Breakfast Meal Plan	Breakfast Mon-Sat during onsite school days	\$1,200/ Year



(6B)	cafeteria hours apply	(\$600 / Fall or Spring)
Dinner Meal Plan (5D)	Dinner Mon-Fri during onsite school days cafeteria hours apply	\$1,700 / Year (\$850 / Fall or Spring)
Dine-In per meal	\$8/Breakfast; \$13/Lunch or Dinner	Based on availability
PAYMENT PROCESSING FEES		
Payment Plan Setup or Processing Fee	Non-refundable Fee for Semi- or Monthly-Payment Plan services	\$30 for plan setup and with each installment
Cash Handling Fee	(Money Order/Cashier Check is recommended) Handling of any cash payment of over \$200	3% / Cash Handling
Bounced Check Fee	Billed if payment check or ACH withdrawal is bounced for any reason	\$30
Late Fee	Billed if payment is not received on the due date	\$30
Wire Transfer Fee	Billed for wire transaction users	\$30 / wire
OTHER OPTIONAL SERVICES		
Extra Stays or Quarantine	Dorm Check-In is the evening before the enrollment date and Move-Out is the evening after the winter break starts or the spring semester ends. Boarding students seeking extra stay or need quarantine suites pay this service fee	\$60/day
Trip & Activities	Weekend activities for Non boarding students, varies by activity	Varies
Personal Service Fee	Transportation and supervision for personal appointments, and cost encountered (e.g., parking, toll): <ul style="list-style-type: none"> ● Less than 2 miles \$6 (e.g., bus station) ● Between 2 to 5 miles \$10 (e.g., train station) ● More than 5 miles and/or adult supervision required: \$20/hour (e.g., medical, dental or ER visits, personal appointments) 	Varies
Mail Handling Fee	Administrative cost of non-boarding students' personal mails sent to the school office	\$5 / package
Exam & Test Fee	Including but not limited to AP, Regents, and SAT exams. Cost varies by examiner.	Varies
Transcript Fee	Each additional transcript after first request per grade year.	\$10
Express Mail Fee	For any express mail request.	Varies
College Tour	Multi-Day tour guided by teachers/counsellors, cost include transportation, accommodation and meals	Varies



Printing - Papercut	Printing services	Varies
REPLACEMENT COSTS		
ID Card Replacement	For lost and damaged ID card replacement	\$10 / each
School Chromebook	For Chromebook purchase	\$200 / each
Laptop Repair	For lost and damaged student laptop replacement	\$50 and up for labor and parts
Diploma Replacement	For lost diploma or certificate replacement	\$50 / each
Textbook Replacement	For lost and damaged textbook replacement	Varies
Uniform/Dance Attires	For extra clothing needs	Varies
Other Damage Fee	For lost and damaged item replacement	Varies



Delayed Entry Tuition

Tuition will be prorated according to the academic quarter.

Beginning at or prior to the end of each academic quarter for new students, the following proration will be in affect:

Enrollment	Tuition Obligation
On or before 11/15 of current school year	100% of Full annual tuition
From 11/15 to 02/01 of current school year	80% of Full tuition
From 02/02 to 04/01 of current school year	60% of Full tuition
On or after 04/02 of current school year	40% of Full tuition

Refund Policy

Families will be responsible for the full amount of tuition and fees owed for the current school year and will be entitled to **no refund if the student receives disciplinary actions**, including limitation of activities, suspension, or expulsion. Families and students are responsible for understanding all school rules that they agreed and signed as in the [Parent Consent and Required Documents](#).

Families are responsible to contact the Admissions and Records Office to request an official **date of withdrawal** which will be used as the Date of Separation. Families will be required to follow the [Exit Policy](#) and return all school items.

In the event of withdrawal or status change, such as residence or failure to meet academic or conduct requirements - **all or a portion of financial aid is subject to revocation**.

Refund Processing: Refunds due to withdrawals **will be withheld** if the checklist on the [Exit Form](#) is incomplete.

Tuition Obligation Upon Withdrawal

Separation	Tuition Obligation	Tuition Refund
On or before 09/01 of current school year	10% of Full annual tuition	90% of Full annual tuition
On or before 11/01 of current school year	40% of Full tuition	60% Net Tuition
On or before 02/01 of current school year	70% of Full tuition	30% of Net Tuition
On or before 04/01 of current school year	90% of Full tuition	10% of Net Tuition
On or after 04/02 of current school year	100% of Net Tuition	No Refund

**Net Tuition = Annual Tuition -10% tuition deposit - financial aid, (or prorated tuition for late entry)*



***Boarding premium = Boarding Tuition - Day Tuition. It will be calculated based on the above table in the event of residential program change*

For Refund processing enquiries, please contact the Finance Office at tuition@northernacademy.org

For withdrawal request and policy related questions, please contact the Admissions and Records Office at admissions@northernacademy.org



TUITION AND FEES POLICY

Here at Northern Academy of the Arts (Northern), we believe tuition payments are an investment in your child's education and character formation. For full disclosure and understanding, Northern has created the tuition policy outlined below.

It is the responsibility of Northern administrators to ensure financial sustainability for the school and ensure high quality education that is reasonably affordable to all families. Tuition charges are all invested in planning and maintaining these services for the year.

Communication & Contact

Northern uses email as an official method of communication, and parents/guardians are responsible for reading the emails received from Northern. By providing us with your email and cellular phone number, Northern or its agents are granted permission to use the information provided to contact you concerning your school account.

It is the family's responsibility to keep records (addresses, phone/cell phone numbers, email addresses, etc.) up to date with our Admissions and Records Office for purposes of continued communication.

Financial Responsibility

The parents or guardians who sign the enrollment contract are responsible for timely payments of tuition and fees to Northern.

Privacy

We value our parent/guardian's privacy and adhere to all government policies on sharing information concerning your student's Northern account. Compliance with the Family Educational Rights and Privacy Act (FERPA) requires us to obtain authorization from the parent or guardian before we are able to release information to related parties (e.g., divorced/separated parent or a grandparent) assisting with the financing of your child's education.

Delinquent and Outstanding Balances

Northern reserves the rights to submit prior year accounts to an outside Collection Agency for processing on June 30th of each year. When accounts are turned over to a collection agency, the parents/guardian credit report may be adversely affected. The parent/guardian is responsible for payment of collection agency fees, together with all costs and expenses, including reasonable attorney's fees, necessary for the collection of any delinquent account. Academic records, diplomas and re-enrollment will be withheld until all outstanding balances have been paid in full, and the Collection Agency has cleared the account with Northern.

Rolling Enrollment

Families registering on the first day or after the first day of school are expected to fulfill their tuition and fee obligations. Tuition for students registering after the first day of school will be calculated according to the *Delayed Entry Tuition* table with all applicable fees due upon enrollment.

Financial Aid

Northern is committed to providing the maximum number of financial aids that the school can fund. All recipients of financial aid are expected to remain in good academic standing, exhibit exemplary behavior, and remain current in their financial obligations to the school. Failure to comply with any of these expectations may result in termination of the award. Northern faculty and staff outside of the Financial Aid Office are not authorized to discuss payment arrangements or financial aid with parents or guardians.



To be considered, families are required to submit a signed Financial Aid Application with supporting documents according to the application. A new application must be submitted before March 15 each year to be eligible for the next school year that starts in September.

Financial aid is awarded to families with demonstrated financial need. It cannot be applied to fees, or charges for optional services. Northern currently offers the following Financial Aid Programs:

- Tuition Assistance
- Academic Scholarship
- Boarding Discount
- Family Discount
- Tuition Discount

In the event of withdrawal or status change, such as residence or failure to meet academic or conduct requirements - all or a portion of financial aid is subject to revocation.

Deposit

A non-refundable tuition deposit (10% of day or boarding tuition) is required to be made with this Enrollment & Financial Agreement.

Tuition

- Online or onsite instruction Monday through Saturday
- Onsite day school lunch Monday through Friday
- Our students enroll in the academic track or one of the arts tracks. After school, we offer two periods or more of arts and academic enrichment programs:
 - o Dance track: Dance rehearsals and production of dance related programs.
 - o Music track: Music studio and exam jury fee. Music students are responsible for their own instrument purchase/rental, maintenance, and private lessons (should they wish to do so).
 - o Fine Arts track: Art studio, basic studio equipment, art museum.
 - o Academic track: Science and math classes including robotics, the award-winning *Northern Horizon* science projects, and competitions; news making and extracurricular enrichment programs.
- A general arts program is offered by the music, dance and fine arts departments to students who are not enrolled in these tracks. The cost includes student activities and services.
- Technology, health, utilities, facilities, classroom materials, and administrative fees.
- As students approach senior year, tuition fees cover a one-time SAT exam, college planning, gown rentals, and graduation.
- Additional fees may be required for trips, competitions, basic attire and costumes, as decided by each department or track.

Boarding

Our Residential Program places students in an integrated residential environment to help build their character and develop life skills. Students are required to pay a Boarding Tuition Premium for the residential services listed in the [Boarding Student Handbook](#). The boarding tuition covers fall and spring semesters except winter break when the dormitory will be closed.

Families who wish to cancel boarding service must submit the request to admissions@northernacademy.org. The cost of the Boarding Tuition Premium will be refunded by semester.

For residential service-related enquiries, please contact dorm@northernacademy.org

Homestay



A student may choose to stay with a school-approved host family. A responsible host parent must serve as the student's temporary guardian. The student(s) parent(s) and the host parent(s) must sign a notarized *Temporary Guardianship Appointment / Power of Attorney* agreement.

Consistent with the terms of the Northern Academy's *Homestay Regulation*, the residential service department will perform home visits and continuously monitor the wellbeing of homestay students throughout the year. Families are required to pay a non-refundable Homestay Fee to Northern for the school's administrative services for the Homestay program.

The cost charged by the hosting family for housing, meals, transportation and childcare varies depending on your agreement with your hosting family and is estimated to be from \$8,000 to \$11,000 per year.

For Homestay related enquiries, please contact dorm@northernacademy.org

Meal Plans

Families can register for breakfast or dinner plans which are effective one business day after the payment is made. Students without a meal plan may dine at the school for the cost of a Dine-In price per meal, as published in the [Tuition & Fee Schedule](#).

Meal plans cannot be cancelled unless the school must close for quarantine during the pandemic. During a mandatory closure, students can receive a spending account credit of \$25 per week for the breakfast plan and/or \$35 per week for the dinner plan.

School Days & Cafeteria Hours: "School days" are days in which the school is open for regular classes (Monday through Friday) and makeup days, excluding holidays, snow days, and breaks. The cafeteria operates on School Days and varies during breaks and Sundays, depending on the Boarding Students' activity schedules.

School Required Items

Families are responsible for the purchase of school uniforms and laptops. Students may purchase or rent Chromebooks from the school for a fee. Northern Academy has strict electronic devices and internet access policy. Students are required to bring their laptops to the IT department for software adjustment.

Families should contact the Student Affairs Office via sao@northernacademy.org for enquiries.

Other Student Services

Northern offers special programs to assist students with learning. Additional charges apply.

- ESL program – available to students whose first language is not English. It is mandatory for F-1 students who do not meet the requirements of English proficiency at the time of their admission.
- Tutoring program – available to students who require assistance beyond regular interventions.
- Private lessons – students may request individual private lessons in the areas of music, mathematics, ESL, and Chinese. Availability depends on faculty/staff schedules.
- Other optional services included but not limited to: Yearbooks, SAT exams, trips, personal supplies, senior photos.
- Families may request a transcript by filling out the *Transcript Request Form*.

Program Change

Parents may contact the Admissions and Records Office to request changes in residential service, academic or arts programs.



Students seeking to switch their track after the beginning of the school year may request [Track Change Policy and Application](#) from their department chairs. A regular application fee is due with the Track Change Application, which covers audition, interviews, and administrative costs.