



2025-26 Northern Academy Tuition and Fee

Northern Academy (Northern) tuition, fees, and charges are subject to change by the Board of Trustees of Northern Academy, and changes become effective on the date enacted. The following information is not intended to be comprehensive and is subject to change.

Tuition & Fee Schedule

Tuition

The following tuition is required with enrollment agreement unless a payment plan is selected.

Tuition		
Schoolhouse	Monday - Friday school hours up to 3:30 pm.	\$24,900 / Year
Middle School	Monday - Friday school hours up to 3 pm. Lunch included	\$28,900 / Year
High School	Monday - Friday school hours up to 3 pm. Lunch included	\$32,900 / Year
Boarding Service (for MS & HS Students)		
Boarding Tuition	7 days a week. All meals included <i>(Room and board are closed for winter break except for extreme circumstances where incidental charges apply)</i>	\$19,500 / Year

Fees

The following fees are required with enrollment agreement.

All Students			
Schoolhouse	General Fee	Supplies and school day activities	\$450
Middle and High School	General Fee	Technology, library, counseling, yearbook, transportation for school sponsored trips	\$695
12th Graders	Senior Fee	Senior photoshoot and all graduation related services	\$200
ENL (ESL) Students	ENL Fee*	English language education and support for students with English as a new language	\$3,000/ \$5,000
F-1 Students	International Service Fee	Student visa status support by advising, registering and maintaining up-to-date record with SEVIS	\$2,000/ \$3,000
Middle and High School	Co-curricular Program Fee	Afternoon programs up to 5 pm. Options include dance, music*, fine arts, athletics, science, and more	\$2,000

Incidental Costs

Incidental costs are completely optional and depend on availability, please refer to the [Incidental Cost Schedule](#) for services that a family may request.



Tuition Payment

The Tuition Agreement **must be** signed at least 45 days prior to the commencement of classes.

Tuition and Fee	Due Dates	Day	Boarding
Deposit (non-refundable) <i>Late Enrollment: Deposits are due with tuition if enrolling after the deposit due date</i>			
<i>Returning Students</i>	07/03/2025	\$3,000	\$5,000
<i>New Students</i>	07/03/2025	\$3,000	\$5,000
<i>Late applicants</i> <i>(if application is received after May 15, 2025)</i>	With Tuition Agreement	\$5,000	\$7,000
Remaining Tuition			
<i>Returning Students</i>	August 11, 2025	Full Payment or First Installment <i>Less pertinent financial aid & payment plan allowance</i>	\$19,500 <i>Less pertinent financial aid & payment plan allowance</i>
<i>New Students</i>	August 11, 2025		
<i>Late applicants</i> <i>(if application is received after May 15, 2025)</i>	With Tuition Agreement		
Fees			
All fees except ENL* fees are due on August 11, 2025. See table above for more information			
<i>*ENL fee is billed separately and is due by August 25, 2025</i>			

Tuition Agreement

Families will receive an **email** titled “Official Acceptance for [starting semester] [starting school year]”. In that email, parents will find their child's Tuition Agreement link which needs to be filled out and signed.

Enrollment Discounts

Parents who enroll timely will be awarded the following **discount**

Early Bird Award

\$600 discount if **full** payment is made and tuition agreement is submitted on or before **05/15/2025**



Payment Methods

Paying Tuition and Fees - ACH

- **IMPORTANT:** Checks are not accepted
- Your ACH information is usually located on the bottom of your check
- Families are required to make an ACH authorization at the time of signing the tuition agreement
- Families are also required to attach a void check image to the enrollment agreement as a reference to ensure the accuracy of information filled

Paying Incidentals – Credit Cards ONLY

- **Incidental Services must be ordered on the school website:**
 - <https://northernacademy.org/incidental-service/>

Validation of Debit/Credit Card

- **IMPORTANT: No check or transfers** can be accepted for incidental charges.
- Families are required to arrange a **debit/credit card** (or equivalent) to the student for the convenience of covering incidental charges.
- The Enrollment Consent and Required Documents form will ask families to declare that the arrangement is in place
- Some card options are listed below as a reference for families to consider
 - <https://www.giftcards.com/visa-gift-cards>
 - <https://www.paypal.com/us/home>

International Bank Transfer (Wire)

- **Eligibility**
 - Only to families without a U.S. Bank account
 - Full tuition and fee payment is required under this payment method
- **Procedure**
 - Families must indicate **Student Name/No.** on the wire transfer
 - Information for international bank wire transfer

Bank Name: Chase Bank
Address: 12 Lloyds Ln, Middletown NY, 10940
ABA Routing No.: 021000021

Swift Code: CHASUS33
Account No.: 937202765
Account Name: Northern Academy of the Arts



Payment Plan

Eligibility

- Payment plans are **not** available to **first-time international** students.
- **Returning** international students who wish to pay tuition in **two** installments must provide a U.S. bank and authorize school for U.S. bank transfer (ACH withdrawal).
- A **non-refundable Tuition Deposit** is required for a payment plan to be effective.

Plan Fee, Termination, and Lateness

Families must sign the **Tuition Agreement** and make the **non-refundable Tuition Deposit** for a payment plan to be effective.

Termination

A payment plan may be terminated upon any of the following:

- Recipients fail to remain current in their financial obligations to the school.
- Early withdrawals, Boarding or International Status change
- Upon termination, total amount due will be required in full **immediately** via a Bank Cashier's Check or Wire Transfer instead of ACH

Non-Payment

- If payments are not able to be made for any reason, access to school programs will be denied at the discretion of school administrators.
- In the event of denied ACH collection, the family must provide new payment information within three (3) days of notice from school.

Families can select from Semester Plan or Monthly Plan with the following costs.

Costs of Payment Plan	Amount	Description
Semester Plan Processing Fee	\$30 / semester	2-time Installment
Monthly Plan Processing Fee	\$30 / month	9-time Monthly Installment
Bounced Fee	\$30	With bounced payment of any cause
Late Fee	\$30 / week	After 5 days past payment due date



Plan A: Semester Plan

- **Eligibility**
 - Domestic or re-enrolling international students
 - **ACH** payment is **required. IMPORTANT:** Check is not acceptable.

2 Installments	Due Dates	Amount
Deposit	07/03/2025 <i>with tuition agreement</i>	See “Tuition Payment”
1st Installment	08/11/2025	50% of Remaining Tuition* and Full Fees
Final Installment	12/11/2025	50% of Remaining Tuition*
<i>Total Tuition Obligation on 12/11/2025</i>		<i>100%</i>

* Tuition less deposit and financial aid

Plan B Monthly Plan

- **Eligibility**
 - Domestic students only
- **ACH** payment is **required. IMPORTANT:** Check is not acceptable
- First payment starts August 11, 2025
- Final payment concludes on April 11, 2025

Remaining Tuition after non-refundable Tuition Deposit will be split into installments, example provided below.

Estimated Installment Schedule for Signed Tuition Agreement Prior to August 11, 2025		
Installments	Due Date	Amount
1st Installment	08/11/2025	1/9 of Remaining Tuition*
2nd Installment	09/11/2025	1/9 of Remaining Tuition*
3rd Installment	10/11/2025	1/9 of Remaining Tuition*
4th Installment	11/11/2025	1/9 of Remaining Tuition*
5th Installment	12/11/2025	1/9 of Remaining Tuition*
6th Installment	01/11/2026	1/9 of Remaining Tuition*
7th Installment	02/11/2026	1/9 of Remaining Tuition*
8th Installment	03/11/2026	1/9 of Remaining Tuition*
9th Installment	04/11/2026	1/9 of Remaining Tuition*
<i>Total Tuition Obligation on 04/15</i>		<i>100%</i>



* Tuition less deposit and financial aid

If the Due Date falls on a holiday or weekend, the ACH payment will be withdrawn on the next business day.

For Payment Plan enquiries, please contact: Tuition@NorthernAcademy.org



Refund Policy

In the event of withdrawal or change of boarding status

- A \$300 processing fee will be levied on all withdrawals and refunds
- School fees are **not** refundable. Tuition and original **financial aid award will be re-assessed** according to the **withdrawal refund schedule** below

IMPORTANT: Families will not be entitled to **any refund** if the student receives **disciplinary actions** such as limitation of activities, suspension, or expulsion. Families and students are responsible for understanding all school rules that they agreed and signed upon enrollment. Families will be responsible for the full amount of tuition and fees owed for the current school year under disciplinary action.

Withdrawal Refund Schedule

Withdrawal Date (on or before)	% Tuition Obligation	% Tuition Refund	Impact to financial aid
Aug. 20	10%	90%	No financial aid
Sep. 20	20%	80%	No financial aid
Oct. 20	30%	70%	No financial aid
Nov. 20	40%	60%	Receives 30% original financial aid
Dec. 20	50%	50%	Receives 40% original financial aid
Jan. 20	60%	40%	Receives 50% original financial aid
Feb. 20	70%	30%	Receives 60% original financial aid
Mar. 20	80%	20%	Receives 70% original financial aid
After Mar. 20	100%	No Refund	Full original financial aid

Refund Procedure

- **Boarding Premium** is due in full and non-refundable once semester starts. Withdrawal from the dormitory must be received in writing prior to semester start to be eligible for any refund for the following semester, if applicable
- Refund eligibility is determined by the **date** a written withdrawal request is **received** by the Admissions Office or the official written withdrawal date, whichever is later
- In the case of complete withdrawal or change of boarding status, refunds will be process within **4-6 weeks after** a student have satisfied the Exit policy - returned all school properties and cleared the checklist on the Exit Form
- Overpayments from one sibling before graduation, will be applied to other **siblings' open balance**, if any, before a refund is processed

Contacts

For refund processing status, please contact the Finance Office at tuition@northernacademy.org



Tuition and Fees Memorandum

Communication & Contact

Northern uses email as an official method of communication, and parents/guardians are responsible for reading the emails received from Northern. By providing us with your **email, online messaging, and phone** number, Northern or its agents are granted permission to use the information provided to contact you concerning your school account.

It is the family's responsibility to keep records (addresses, phone/cell phone numbers, email addresses, etc.) in the family portal account up to date with the latest communication methods.

Privacy

We value our parent/guardian's privacy and adhere to all government policies on sharing information concerning your student's Northern account. Compliance with the Family Educational Rights and Privacy Act (FERPA) requires us to obtain authorization from the parent or guardian before we are able to release information to related parties (e.g., divorced/separated parent or a grandparent) assisting with the financing of your child's education.

Delinquent and Outstanding Balances

Northern reserves the rights to submit prior year accounts to an outside Collection Agency for processing on June 30th of each year. When accounts are turned over to a collection agency, the parents/guardian credit report may be adversely affected. The parent/guardian is responsible for payment of collection agency fees, together with all costs and expenses, including reasonable attorney's fees, necessary for the collection of any delinquent account. Academic records, diplomas and re-enrollment will be withheld until all outstanding balances have been paid in full, and the Collection Agency has cleared the account with Northern.

Financial Aid

All recipients of financial aid are expected to remain in good academic standing, exhibit exemplary behavior, and remain current in their financial obligations to the school. Failure to comply with the above expectations, early withdrawals and status changes may result in termination of the award.

Financial aid is awarded to families with demonstrated financial need. Financial aid **cannot be applied to any fees and/or incidental costs.**

To be considered, families must submit a signed Financial Aid Application with supporting documents according to current year **eligibility deadlines**. Financial Aid will **not be considered** after the deadline. Please note that Northern faculty and staff outside of the Financial Aid Office are not authorized to discuss payment arrangements or financial aid with parents or guardians.



School Uniforms, Attires, Chromebooks and Instruments

Families are responsible for the purchase of school uniforms, attires, devices and musical instruments.

Families should contact the Student Affairs Office via sao@northernacademy.org for enquiries.

Homestay

The host parent/family must serve as the student's temporary **guardian**. The student(s) parent(s) and the host parent(s) must sign a notarized [Temporary Guardianship Appointment / Power of Attorney agreement via this link](#).

The cost charged by the hosting family for housing, meals, transportation and childcare varies depending on your agreement with your hosting family and is estimated to be from \$9,000 to \$12,000 per year.

Mid-Session Enrollment

Families whose intended first day of class falls after the first day of Fall or Spring Semester are considered enrolling mid-semester.

Full tuition and fee payments are **due immediately** if regular due dates have passed. Specifically, deposit and fees must be made immediately together with full payment or first payment within a payment plan.



Incidental Cost Schedule

Incidental Services must be ordered on the school website:

<https://northernacademy.org/incidental-service/>

The following are examples of incidental services not included in the cost of tuition.

INDIVIDUAL CLASSES/EXAMS		
Private Lessons*	Arranged by and conducted within school hours <ul style="list-style-type: none"> Individual tutoring classes of any subjects 20-min Piano (commonly taken weekly) 40-min Instrument (commonly taken weekly), <i>*lessons arranged privately with individual teachers should be paid directly to the teacher</i>	\$60 / class \$1,000 / year \$1,600 / year
External Exams	AP SAT Other exams	\$98 or more \$60 or more Varies
PROCESSING & FINANCE CHARGES		
Application Fee	To be submitted with a new student application	\$95
Re-enrollment Fee	To be submitted with the re-enrollment application	\$50 by deadline \$200 after deadline
Withdrawal Fee	Levied on all withdrawals and change of status	\$300
Payment Plan Processing Fee	Semester Plan Monthly Plan	\$30 / semester \$30 / month
Bounced Check Fee	With bounced payment of any cause	\$30
Late Fee	After 5 days past payment due date	\$30 / week
Cash Handling Fee	Handling of any cash payment of over \$200	3%
HOSPITALITY SERVICES		
Accommodation Service (Room & Board)	Dorm Check-In is the evening before the enrollment date and Move-Out is the evening after the winter break starts or the spring semester ends. <i>(Boarding students seeking extra stay or quarantine suites)</i>	\$60 / day
REPLACEMENTS		
ID Card	Lost and damaged ID card	\$20 / each



Chromebook	Lost and damaged Chromebook	\$300 / each
Transcript	Each additional transcript after first request per grade year or diploma replacement	\$10 plus <u>express</u> mail charges, if any
Diploma	Lost and damaged Diploma	\$50 plus <u>express</u> mail charges, if any
Books	Lost and damaged library/textbook	Varies
Uniform/Dance Attires	Based on staff and inventory availability	Varies
Property Damages	Other Damages	Varies

VISITING A DOCTOR

Doctor/Hospital Visits	Visits and medical treatments given by professional health provider	Varies
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SEASONAL & GIFTS

Yearbooks	Depends on availability	\$35 or more
T-Shirts/Hoodies	Depends on availability	\$15 or more

For clarification of any matter relating to incidental costs, contact the office or administrative unit from which the **service originated**:

- o Individual Class:
 - Music: Music@northernacademy.org
 - Academic advising, tutoring, and ENL: Advising@northernacademy.org
- o Room and Board: dorm@northernacademy.org
- o Other Student Affairs and gifts: SAO@northernacademy.org
- o Property Damage and Replacements
 - Library Library@northernacademy.org
 - IT NAA IT@northernacademy.org
 - Transcripts and records: Registrar@northernacademy.org